

## Summary of syllabus updates for Fall 2022:

- In the past, instructions and some required and optional policy statements were found in a separate Instructions Document. These instructions have been combined into the template documents. Some instructions in the gray boxes have been edited. All instructions highlighted in gray should be deleted when your syllabus is complete.
- Significant additions:  
*(Be sure to add these policies to your current syllabi. Please see these standard templates for details.)*

### VIII. Computer and Information Technology Use

Zoom Use (This policy is found only in the in the template for In-Person courses. See also [Guidance for Zoom use During Meetings of In-Person Courses](#) on the [CLTE Teaching Guides and Resources](#) page.)

### IX. Course Policies

Attendance/Participation Policy  
and  
Permission to Make Up Missed Exams/Assignments/Assessments

Late Work Policy

Verification of Participation

Administrative Withdrawal

- A few items were rearranged/re-ordered.
- Notable deletion:  
*(Be sure to delete this policy from your current syllabi.)*

Covid/mask policies